

Adnan Anwer

FCMA/ CAF, Internal Auditor

Sialkot- Punjab, Pakistan

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CAREER OBJECTIVE:

To be able to accomplish a responsible position in **Audit, Finance & Accounts (Internal Auditor/ Finance & Accounts Manager / Finance Controller/ Chief Accountant)** where my skills, capabilities, experience and accomplishment will allow myself for the opportunity related with career expertise and also to be able to exceed to the high standard of professionalism & quality service for the organization I may be associated with.

PROFILE AT A GLANCE:

• **Work Organizations:**

Have more than 14 years of working experience for well-known organizations like;

- **CIU, Sialkot- PICIIP- LG&CDD, Govt. of the Punjab;**
 - Chief Internal Auditor (Dec 2017 – Present)
- **Freelancer/ Consultant;**
 - Audit, Tax & Consultancy (April 2017 – Dec 2017)
- **International Containers Terminal Services Inc., Dubai office;**
 - Financial Accountant cum Auditor (April 2016 – Mar 2017)
- **SK Solutions FZ LLC;**
 - Finance Manager (Jun 2014 – Mar 2016)
- **Joud Telecom FZE/ DAFZA;**
 - Finance Manager (Jul 2012 – Jun 2014)
- **KMR Chartered Accountants (Former Deloitte);**
 - Audit supervisor (Aug 2007 – Dec 2011)
- **Habib Bank Ltd.;**
 - Operations Officer (Mar 2005- Mar 2006)
- **Islamabad Electric Supply Company (Semi Govt.).**
 - Accounts Assistant (



• **Area of working experience:**

- Financial Reporting & Analysis;
- Internal Controls, Policies & procedures review;
- Identification of weaknesses & suggestion for improvements of accounting system;
- Examination of business processes, identification of risks and risk aversion measures;
- Revenue & cost audits for best performance measurement of organization;
- Report to the management for any administrative deviation;
- Ensured compliance with applicable Govt, laws, rules & regulations;
- Conducted inventory audits, spot checks and investigation, analyses of findings;
- Preparation of audit programs, audit plan and audit reports;
- Coordination with Risk, Taxation, Legal & other departments to ensure alignment & cooperation inn minimizing risks and exposures;
- General Ledger & Book Keeping review and analysis;
- Financial Management & control systems evaluation;
- Conducted Internal & External Audits of various clients of KMR CAs, majors of the list are as follows;

- Hashmi Spinning Mills Ltd.;
 - COMSATS Institute of Information Technology, Principal Seat;
 - Polish Oil & Gas (Pak) Ltd.;
 - ROZAN NGO;
 - Allied Marketing (Pvt) Ltd;
 - Beyond Borders (Pvt) Ltd;
 - Sayid Paper Mills (Pvt) Ltd.;
 - Haq Tyres- Monthly stock take assignments done;
 - Lahore Gymkhana, Hyper store- monthly stock take assignment;
- Summary of compliance issues and communicate all matter deemed potentially illegal, unethical, or otherwise improper to higher management. Proposal of recommendations to improve compliance;
 - Examination and analysis of accounting records to determine financial status;
 - Analysis of financial information and preparation of financial reports.
- **Professional/ Academic Qualifications:**
 - FCMA, Cost & Management Accountant- ICMA Pakistan;
 - CAF/ CA Inter, Certified in Accounting & Finance- ICA Pakistan;
 - ACMA/ CGMA, CIMA UK (2 papers to attempt); &
 - Commerce Graduate (B. Com.).
- **IT and Software skills:**
 - Attended training programs of ICMAP for;
 - Oracle Financial E-Business Application
 - SAP FI/CO Module
 - MS Dynamics GP 2010 Financial & GL
 - Peachtree Accounting
 - Quick Books Pro 2012;
 - Al Ameen Accounting Software;
 - SAGE50 Accounting Software; &
 - MS Office (Word, Excel, PowerPoint)

PERSONAL DETAILS:

Father's Name	:	Muhammad Anwer
Nationality	:	Pakistani
Date of Birth	:	May 01, 1978
CNIC	:	37301-9996150-9
Domicile	:	Bhakkar- Punjab
Religion	:	Islam
Gender	:	Male
Driving License	:	Islamabad, Pakistan/ Dubai, UAE
Languages	:	English, Urdu, Punjabi
Postal/ Communication Address	:	H # K-264, St # 19, Mohallah Abbaspura, Jhelum