




PERSONAL INFORMATION



Mohsin Saeed Ahmad

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Driving License: Yes

EMPLOYMENT POSITION

Head of Finance & Investment

PROFILE

Highly skilled Finance professional with excellent analytical skills seeking a Senior Management position in Finance and Investment, where more than 13 years of experience will provide leadership and day-to-day management of the Finance and Administration functions, ensuring that these functions meet full legal requirements in each of the offices of the organization and strive for bottom-line results. Will be comfortable operating at an executive level and demonstrating the ability to collaborate and build strong working relationships with other departments and with people at various levels of the organization.

EDUCATION

2017 January - 2018 December

Cost & Management Accountant (CMA)
The Institute of Cost Accountants of India, United Arab Emirates

2007 January - 2008 December

Chartered Accountancy - CA (Foundation)
Institute of Chartered Accountants of Pakistan, Pakistan

2011 March - 2012 February

Higher Diploma in Accounting
Scottish Qualification Authority, Pakistan

2015 January - 2016 December

Master in Business Administration (Finance)
Himalayan University, United Arab Emirates

2004 March - 2006 August

Bachelors in Commerce (Accounting & Finance)
The University of Punjab, Pakistan

EMPLOYMENT HISTORY

2014 June - Present

Head of Finance & Investment
Emirates Investment Corporation, Abu Dhabi

- Preparation of Financial Statements and ensuring financial records are maintained in compliance with IAS/IFRS
- Designed and maintaining a cash flow forecaster model
- Monitoring Receivables, Collections, and ensuring timely deposit.
- Managing available cash and lines of credit to ensure the day-to-day cash needs of the business are met.
- Providing necessary training, advice, and assistance to juniors for early rectification of problems like cost overruns, excessive charges, and potential losses
- Arranging new sources of finance for a company's debt facilities

- Developing financial management mechanisms that minimize financial risks
- Liaising with auditors to ensure annual monitoring is carried out
- Formulating strategic and long-term business plans
- Researching and reporting on factors influencing business performance

Projects

- Successful win of Al Sader & Al Bahia Leisure resort Tender (Tenor 22 years) from Abu Dhabi Municipality, a project value is 120 Million
- Successful win of Catering Tender (Tenor 3 years) from Abu Dhabi Media, a project value is approx. 40 Million
- Successful win of 60 Kiosks Tender (Tenor 10 years) from Abu Dhabi Municipality, a project value is approx. 75 Million
- Successful win of Noor Lighting Tender (Tenor 10 years) from Abu Dhabi Government, a project value is approx. 214 Million
- Feasibility study and implementation of a Chinese restaurant, total Capex approx. 15 million
- Feasibility study and implementation for European style salons, total Capex approx. 07 million
- Business Plan of Solar factory in Kizad, Initial Capex approx. 70 Million – Construction Stage
- Feasibility study for Exchange business, initial Capex approx. 200 million.

Accomplishments

Improve business quality. Set-up regular meetings with operations and finance in order to communicate operational needs, goals, vision.

Result: Created an enterprise collaboration system/team environment; achieved corporate goals; management support and increased operational and financial efficiency.

Reduction of the reporting period & cut off time, by implementing the KPIs (Key Performance Indicators) relevant to the industry.

Result: Expense savings in the Finance department by 33% & 10% in Operations

2013 January -2014 May

Finance Manager

Rafada Contracting L.L.C & it's Associates, Abu Dhabi

- Obtaining and maintaining a thorough understanding of the financial reporting and general ledger structure.
- Ensuring that the accounting department functions are managed on an effective basis and all data is prepared in a timely manner.
- Preparing and reviewing daily financial reports verifying and reconciling contracts, LPO's orders, vouchers, and preparing reports to substantiate individual transactions prior to settlement.
- Reviewing, investigating, and correcting errors and inconsistencies in financial entries, documents, and reports.
- Preparing and analyzing financial statements/P&L, Balance Sheets; and reporting costs, revenues, financial commitments, and obligation to project future revenues and expenses or to provide advice.
- Periodical MIS reports like Ageing with emphasis on overdue amounts.
- Routine reconciliation of bank accounts and associate companies
- Integrating miscellaneous Tally reports with Excel.

Accomplishments

Participated in the management of new projects; recommended solutions and improved portfolio presentation.

Result: Become a customer's first choice company. Fully developed the supporting

documentation; avoided potential problems.

Identified customer needs in order to improve service. Established reporting model and developed a mechanism within the existing model.

Result: Customer acceptance throughout exceeded expectations and satisfaction. Generated new business opportunities. Sales increase by 2.5%.

2011 November - 2012 December

General Accountant

Edification & Careers (PVT) LTD, Lahore, Pakistan

2010 August -2011 October

Accounts Officer

Rise College of Accountancy , Lahore, Pakistan

2007 December - 2010 June

CA Internee

Ishtiaq Rana & Co.(Chartered Accountants), Lahore, Pakistan

SKILLS

Microsoft Office (MS Word,
MS Excel & Others)



Accounting & Financial
Reports



Cash flows & Cash Flows
Forecasting



Financial Feasibilities



ERP Systems



Business Valuations



PointOfSaleswith
Inventory modules



Professional relationships
with UAE banks



Budgeting, Analysis and
Forecasting



COURSES

2008 March - 2008 August

Presentation Skills Training Course (PSTC)

ICAP, Pakistan

2009 March -2009 August

Course of Computer Practical Training (CCPT)

ICAP, Pakistan