

Abbas Khan CIA, CPA, ICAEW (Fin)

Professional Accountant/Auditor



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Date of birth 25 February 1985

Summary

- Meticulous, bright, young finance professional with 10 + years of experience having worked for two of the big4 (Ernst & Young, KPMG) professional services firms along with an added advantage of industry exposure;
- A highly successful Accountant and Auditor with valuable experience in external audit, internal audit, financial reporting, taxation, auditing and cost accounting covering a variety of industries from start-up business to established corporates;
- Outgoing and detail-oriented, proficient at building and maintaining professional relationships; and
- Proactive achievement driven with strong work ethics, integrity, creativity, leadership and influencing skills competent in delivering results in challenging environments;

Experience

May 2018– Present

Accounts Supervisor

Sharjah Asset Management Holding- FBU

Sharjah Asset Management Holding is a government-owned investment company responsible for all investment activities of the Government of Sharjah. It is an integral arm for Sharjah's ongoing development, setting goals and objectives with far reaching impact in order to enhance Sharjah's domestic, federal and international economic development.

Responsibilities

- Booking expenses to accounts and cost centers by analyzing invoice/expense reports; recording entries and chasing for approvals.
- Payment of vendors, scheduling and preparing checks; resolving purchase order, invoice, or payment discrepancies.
- Receiving, verifying and Booking employee expense reports.
- Maintains accounting ledgers by verifying and posting account transactions.
- Verifies vendor accounts by reconciling monthly statements and related transactions.
- Address financial issues and inquiries from internal and external auditors.
- Preparing monthly Cash flows.
- Disburses petty cash by recording entry; verifying documentation.
- Reports VAT by calculating requirements on paid invoices.
- Preparation of External Invoices and Postings.
- Attending Vendor calls and resolving queries.
- Assisting in the Internal and External Audit Process.
- Manage full spectrum of financial and cost accounting role eg. AR, AP, GL, forecasting, budgeting etc
- Perform full set of accounts and ensure timely closing of accounts.
- Perform project cost forecasts/budgets, cost tracking, monitoring and controls.
- Review & approve payment vouchers & journal entries
- Perform cash flow forecasting, budgeting and working closely with the operations and project teams in analyzing margins, variances and cost analysis.
- Develop and maintain internal control and effective accounting system and policies for the set up.

Jan 2015 -Apr 2018 Senior Financial Accountant**Al Ain Cooperative Society**

Al Ain Co-operative Society Established on the 5th December 1981 as a joint stock company in the co- operative sector, Al Ain Cooperative Society is the first of its kind established in Al Ain, the Green City of United Arab Emirates. It started its core business activities of retailing on 1st April 1982 and very sooner the residents of Al Ain witnessed a retailing revolution in their neighborhood with branches of “Al Ain Coop” stretching its hands over the length and breadth of the city limits and outskirts. It is the largest chain of retail stores in Al Ain.

Responsibilities

- Handling the tasks of managing financial accounting of the organization;
- Management of all local payments to vendors as well as import payments on time;
- Verification of expense reports relating to travel and medical;
- Ensuring internal controls are maintained at the highest level;
- Reviewing and ensuring that all necessary schedules are prepared for the year-end external audit;
- Supervising the payroll function and ensured compliance with labor laws;
- Co-ordination with internal & external auditors;
- Finalization of financial statements of the company.

2013 - 2014**Senior Audit Consultant****KPMG**

Being part of KPMG – a member firm of KPMG International as an ‘Audit Consultant’, has enabled me to develop a comprehensive understanding of competitive and regulatory environments of diversified industries, key business processes and accounting and internal control systems implemented at various organizations. During my tenure with the firm, I have been involved in various statutory audits and interim review engagement.

My key responsibilities entail:

- Planning and execution of statutory audits, internal audits, compliance review etc;
- Review of financial statements in accordance with International Financial Reporting Standards (IFRS) and local regulations;
- Assessing risks and internal controls by identifying areas of non-compliance and weaknesses; and
- Other varied special nature assignments.

2009 - 2013**Senior Auditor****Ersnt & Young**

During my association with Ernst & Young Ford Rhodes Sidat Hyder a member firm of EY Global, I have been involved in various external audits, tax audits and internal audit assignments including system reviews. I possess public accounting experience of a bit above 3.5 years. Throughout my career at Ernst & Young Global, I have had diversified exposure leading to an increased understanding of various businesses and practices.

Typical roles which I was required to perform while leading the audit engagements included following tasks:

Audit delivery

- Understanding the processes underlying basic business and accounting systems;
- Leading discussions with audit clients and business leaders regarding audit observations and consulting with experts where necessary;
- Compiling audit observations and forwarding audit fieldwork summaries (with input from the audit team) to the head of audit;
- Managing audit team / tasks on a day to day basis, working to ensure that audit progresses as planned, as regards scope, budget and timetable;
- Building relationships with audit client personnel on each audit and develop ongoing relationships with key stakeholders in aligned business area

Management & Leadership

- Providing constructive feedback and evaluation to team members for audit assignments, making suggestions for improvements thereon;
- Conducting formal performance assessment / development of audit staff;
- Trying to be a leader to fellow staff instead of “bossing them around”.

Knowledge management

- Improving technical knowledge through self-learning and / or training including mandatory CPE / CPD requirements;
- Knowledge sharing with colleagues and peers.

Education

- 2020** **Institute of Chartered Accountants in England and Wales ICAEW ACA (Fin)**
IFRS, Corporate Reporting, Strategic Business Management Internal Controls,
- 2015-2019** **The Institute of Internal Auditors IIA- USA, CIA**
Internal Audit, Internal Controls, Financial Accounting, Cost Accounting, IT Controls
- 2018** **Institute of Financial Accountants, IFA, UK**
Accounting, Auditing, Finance
- 2015-2018** **B. Com Himalayan University**
Accounting, Auditing, Finance
- 2013** **Institute of Certified Public Accountants of Pakistan**
Accounting, Finance, IFRS, Management Accounting, Taxation
- 2003** **University of the Punjab, Lahore, Pakistan BA, 2004**
English, Economics, Statistics

Skills

Internal Audit

External Audit

MS Office (Excel, Word)

Financial Accounting ERP

(SAP HANA, Oracle 11 G,)

Odoo 11

Internal Controls Budgeting

Cost Accounting

Reporting

Audit Software (EY Gamex, KPMG KAM)

Financial Statements

IFRS