

MUHAMMAD AMIN [FCCA, MPAcc]

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INTRODUCTION

A qualified professional accountant with a rich mix of over 17 years' experience gained across accounting firms and diverse industries from SMEs to MNCs in positions of high responsibility. An experienced division lead with proven ability to build teamwork, initiate and successfully manage relationships and to implement change across multiple functions of organizations. A strong communicator and excellent relationship builder who can develop deep business insights that will influence the direction and actions of an organization. A fast learner who is capable of establishing credibility with senior leaders. A true professional who has a real 'can do' attitude, sound knowledge of accounting principles and a pragmatic approach to finding solutions.

INDUSTRY EXPOSURE

Higher Education	Marketing, Communication	Information Technology
Infrastructure, Real Estate	Digital Content Distribution	Pharmaceutical
FMCG, Retail	E-Commerce	Automotive
Investment Advisory	Live Entertainment	Hospitality
Not for Profit	Leaning, Development	Warehousing, Fulfillment

COMPETENCIES

Accounting ERP Systems	Business Process Reengineering	Decision Making
IFRS, GAAP, CH	Internal Controls → Governance	Interpersonal Skills
Cost Benchmarking	Regulatory Audit	Leadership
Data Analytics	Tax Compliance	Mentoring → Developing Team
Financial Planning → Analysis → Reporting	Equity Raising & Restructuring	Project Management

ACADEMIC QUALIFICATIONS

M.S. Professional Accountancy [MPAcc] University of London, UK	2018
Fellow Member of the Association of Chartered Certified Accountants UK [FCCA]	2012
Associate Member [ACCA]	2007
Certified Accounting Technician [CAT]	2001
Graduation in Commerce University of Karachi, PK	2001

PROFESSIONAL LEARNING & DEVELOPMENT

Global Inclusive Leadership & Management Institute: Pilot Leadership Development Program	2020
Marcus Evans 10 th Annual Mena CFO: Unlocking Financial Innovation	2018
Certificate in Keep up with Change: Issues for the Finance Professionals	2016
LE3 – The 7 Habits of Highly Effective People	2016
Certificate in Financial Control endorsed by The George Washington University	2014
Mission Control: Productivity & Accomplishment Workshop	2010
HMRC UK: Taxation Workshop	2009
Business Startup Event: Expansion, One-to-One advice & Networking	2008
Five Capitals: Business Plan & Modelling for Mergers & Acquisitions	2007

EMPLOYMENT HISTORY	ABOUT-REPORTING LINE-RESPONSIBILITIES	KEY ACHIEVEMENTS
<p>NYU ABU DHABI April 2015 - Now</p> <p>→ Associate Controller ↑ Associate Director, Financial Services ↑ Assistant Director, Management Accounting ↑ Financial Accounting Manager</p>	<p><i>NYU-AD is a portal campus of NYU-NY serving as a fully integrated liberal arts and science college.</i></p> <p>'Reporting to the Controller and AVC Finance'</p> <p>→ Overseeing Financial Services division, organized into the units of AP, UAE VAT and US Payroll Taxes; → Ensuring all activities are compliant with established policies including with the rules of regulatory agencies both in the UAE and US; → Producing monthly smart dashboard and reports to monitor financial and operational performance; → Ensuring effective financial close procedures are in place and completed within deadline for accurate flow of data into GL and UDW+; → Providing financial, commercial and strategic support to internal Departments and Institute stakeholders; → Producing annual Division cash flow projections with reporting of actuals and variances; → Financial planning and reporting of activities pertaining to Campus wide service operations; → Annual financial and periodic operational audit engagements of the Division.</p>	<p>→ Electronic approval and compliance checks process; → Automated AP workflow within FAME, automated e-Remittance advices upon payment release, automated P2P prompts; → Financial mapping within FAME for performance-based reporting of auxiliary activities; → Delivered VAT readiness project on time; developed VAT matrix as a roadmap for tax recovery framework; → Spun Campus wide service contracts from significant budget deficits to annual multi-million US\$ savings via shared risk and accountability model; → Designed milestones-based payment structure and KPI metric on key contracts.</p>
<p>TAMKEEN ABU DHABI July 2014 - March 2015</p> <p>→ Senior Financial Accountant</p>	<p><i>TAMKEEN is responsible for planning, developing and delivering infrastructure projects on behalf of the Government of Abu Dhabi.</i></p> <p>'Reported to the Division Head and Head of Finance'</p> <p>→ Monthly management reports of category portfolios and annual accounts; → Preparation of Board presentations and analytics; → Government audit and external audit engagements; → Project cost statements pertaining to key real estate and infrastructure contracts.</p>	<p>→ Led project to capture high value capital assets under Oracle FAR module; → Established financial process to allocate large scale tactical procurement to respective cost centers.</p>
<p>21ST CENTURY LEADERS AT MASDAR CITY June 2011 - June 2014</p> <p>→ Finance Manager (Group)</p>	<p><i>21ST CENTURY LEADERS deal with global licensing of celebrity artworks for the production and retailing of designer merchandise across the globe with offices in MEA and UK.</i></p> <p>'Reported to the General Manager-UAE & Board-UK'</p> <p>→ Managing Finance Dept. that looks after activities of MEA and UK entities; → FP&A incorporating activities of master agents and sub-agents in US and Pacific Asia; → Annual audit engagements and submission of statutory accounts; Quarterly VAT and annual CT600 filings; → Liaising with Legal and professional teams in UK and US for defaults and IP infringement claims; → Negotiation with banks to establish and maintain credit and insurance facilities.</p>	<p>→ Evaluation of key risk factors and monitoring financial risk profiles to ensure good Corporate Governance; → Exploited data analytics and regional commercial opportunities as a catalyst for stable revenue growth; → Produced multi-million US\$ business valuation of core brand based upon discounted cash flow model.</p>

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<p>AMS LLP April 2008 - May 2011</p> <p>→ Finance Team Lead</p>	<p><i>AMS LLP is an outsourced accounting and advisory firm in London.</i></p> <p>'Managed portfolio of clients'</p>	<p>→ Supervised finance function of a global events production company with huge working capital under UNIVERSAL MUSIC GROUP INT;</p> <p>→ Prepared consolidated group accounts and designed reporting platform of an INVESTMENT ADVISORY FIRM with multiple business locations;</p> <p>→ Produced multi-regional 5 years financial plan for the management company of FORMULA 1 ROCKS.</p>
<p>GLOBAL COOL PRODUCTIONS August 2006 - March 2008</p> <p>→ Financial Controller</p>	<p><i>GLOBAL COOL PRODUCTIONS is a subsidiary of MAN GROUP PLC, founded for campaigning Environmentally Sustainable Technology through events and festival platform with offices in London and Los Angeles.</i></p> <p>'Reported to the CFO in London'</p>	<p>→ Designed monthly business performance suite as part of working capital drawdown charter;</p> <p>→ Produced investment memoranda to attract external corporate investments towards the next growth phase.</p>
<p>FAIRCHILD CHARTERED ACCOUNTANCY FIRM August 2002 - July 2006</p> <p>→ Associate</p>	<p><i>FAIRCHILD is a boutique accounting and assurance firm with specialized client base in the financial district of London and secondary central business district in Canary Wharf.</i></p> <p>'Reported to the Director and CRM'</p>	<p>→ Planning, supervision and delivery of scope within the agreed timelines;</p> <p>→ ERP implementations and efficient reporting tools.</p>