

Eng Nisar Ahmed

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Post applied for: Sr. Quantity Surveyor/ Sr. Commercial Engineer



CAREER OBJECTIVE:

To establish a professional career in Contract/Commercial Quantity Surveying, with an organization of repute, where I can utilize my experience and skills by facing challenging tasks in order to, achieve excellence and recognition in this field.

EXPERIENCE SUMMARY:

Civil Engineer with over 15 plus years' experience, more than 12 years in the UAE & QATAR Skilled in all aspects of Civil Engineering, Post Contract Quantity Surveying, Tenders & Contracts Administration for Major construction projects mainly Buildings, Five star Hotel, Airport, High Rise Residential & Commercial Buildings, Mosque, School Building, Villas and Infrastructure works and also Sound Contract Administration, Variations and Valuation of "varied work & claims" and have experience / knowledge FIDIC based pre and post Contracts and apply for RICS membership and attending the RICS classes.

PROFESSIONAL WORK EXPERIENCE:

Organization: AI Salaam Consulting Architects, Engineers & Planners, Abu Dhabi
Tenure: 22nd Feb 2017 to till date
Designations: Sr. Commercial Engineer
Project Name: Construction of Special projects
Project Value: AED 350 Million
Responsibilities: Post Contract and reporting to Chief Resident Engineer and Site Resident Engineer.

- Responsible to review and finalize the Contractor Monthly Interim Payment Certificate as per the term and Conditions of the Contract.
- Review the Contractor's Variations submission as per the changes in the Contract documents under the Engineer Instruction & IFC drawings, finalize and negotiate with Contractor Commercial team submit to PMC & client, reconciliation of variation with Contractor & PMC.
- Responsible for all commercial activities and maintaining the Variations log, cash flow log, payment log, PB log and BG log etc.
- Also Review the Contractor's Claims and giving feedback to Chief Resident Engineer.
- Responsible to review the Value Engineering and providing the cost estimation to PMC & Client.
- Arranging & chairing the weekly Variations & Claim meetings with Contractor's Commercial teams and resolving the dispute in any variation and claim.
- Attending the weekly meeting of PMC for dispute items in the Variations and claim.
- Preparation of commercial and contractual correspondence to Contractor's.
- Good knowledge of Windows / MS Excel, Word, Access, PowerPoint and AUTOCAD etc.

Organization: M/s ARABTEC Construction LLC UAE
Tenure: Sep 2013 – 21st Feb 2017
Designations: Assistant Commercial Manager
Project Name: Construction of Fairmont Hotel and Services Apartment at Marina, Abu Dhabi, UAE
Project Value: AED 1.3 Billion
Responsibilities: Post Contract and reporting to Project Commercial Manager/Sr. Commercial Manager

- Responsible for Project QS activities, leading a team of quantity surveyors, assign tasks for Quantity Surveyors and monitor their works etc.
- Responsible for preparing IPA (Interim Payment Applications) for every month and submission according to claim date with all substantiate documents.
- Cost controlling and preparation of cost value reconciliation (CVR) report for Fairmont Hotel & Services Apartment Abu Dhabi project.
- Knowledge of FIDIC, POMI (Principle of Measurement International) and CESMM.
- Good knowledge of Windows / MS Excel, Word, Access, PowerPoint and AUTOCAD etc.
- Preparation of variation due to any change in the Contract documents based on EIs & IFC drawings; submit to client, reconciliation of variation with cost consultants etc.
- Preparation of monthly valuation, submission to client, and agree the interim valuation with cost consultant.
- Attend tender opening meetings, post tender clarification meeting as a member of tender committee. Preparation of Letters of Intent and subcontract agreements.
- Prepare subcontractor's monthly Payment Certificate and final account.
- Preparation of Variation Order for subcontractors.
- Preparation of commercial and contractual correspondence.
- Preparation of monthly liability sheet.
- Scope of works and incorporating within the tender offer and attend the Pre – Bid Meeting etc.
- Preparation and evaluations of various procurements and subcontract packages.
- Preparation of monthly valuation for the running project.
- Prepare, track and Issue Taking over Certificate, Defects Liability Certificate and Vendor Performance Evaluation.
- Drafting memo to various COMPANY Departments/Section on commercial related matters to project control section.
- Reviewing technical specifications, Bill of quantity, drawings, Scope of Works checking them / search for suitable Manufacturers / suppliers or follow the Vendor List.
- Preparing inquiry documents (technical & commercial) & floating the inquiries to the suitable vendors. Then following up the vendors to get the quotations on time to avoid any delay.
- Receiving the quotations from the vendors, reviewing & evaluating them technically & commercially. Preparing comparison of the received quotations, negotiating with the vendors to get best price, discount, delivery, payment terms & other commercial & conditions.
- Negotiating price, preparing bid summary and finalizing supplier/subcontractors.
- Reviewing and implementing all procurement policies and procedures.

Organization: M/s GHANTOOT Group Building Division Abu Dhabi, UAE.
Tenure: January 2011 to July 2013
Designations: Sr. Quantity Surveyor Engineer
Projects Name: Presidential Place Abu Dhabi, Sheikh Sultan Tower High Rise Residential Tower, Medina Police Station, Mosque, Al Bateen Secondary School, Al Falah Villas and External Infrastructure Work
Responsibilities: Post Contract reporting to Project Commercial Manager

- Responsible for all QS activities, leading a team of quantity surveyors, assign tasks for Quantity Surveyors and monitor their works etc.
- Responsible for preparing IPA (Interim Payment Applications) for every month and submission according to claim date with all substantiate documents.
- Cost controlling and preparation of cost value reconciliation (Cost Report) report for Sheikh Sultan Tower Abu Dhabi, Al Bateen School and Al Falah Villa's project.
- Knowledge of FIDIC, POMI (Principle of Measurement International) and CESMM.
- Good knowledge of Windows / MS Excel, Word, Access, PowerPoint and AUTOCAD etc.
- Responsible for all QS activities, leading a team of quantity surveyors, assign tasks for Quantity Surveyors and monitor their works etc.
- Preparation of variation due to any change in the Contract documents based on EIs & IFC drawings, submit to client, reconciliation of variation with cost consultants etc.
- Preparation of monthly valuation, submission to client, and agree the interim valuation with cost consultant. Sending Enquiries, negotiating price, preparing bid summary and finalizing supplier/subcontractors.
- Attend tender opening meetings, post tender clarification meeting as a member of tender committee. Preparation of Letters of Intent and subcontract agreements.
- Prepare subcontractor's monthly Payment Certificate and final account.
- Preparation of Variation Order for subcontractors.
- Preparation of commercial and contractual correspondence.
- Preparation of monthly liability sheet.

Organization: M/s. Al fara'a Engineering & Gen Cont. Co LLC Abu Dhabi UAE
Tenure: January 2008 to January 2011
Designations: Project Quantity Surveyor / Cost Control Engineer
Project name: Etihad Plaza Residential Building Al Raha Beach, Sheikh Zayd Grand Mosque External Boundary Wall, Burjeel Hospital, and Five Stories Residential Seven Building Abu Dhabi.

Responsibilities: Post Contract and Reporting to Commercial Manager

Fully responsible for managing IPA (Interim Payment Application) and Client Variation orders and Sub Contractor Payment Certificates Complete BOQ, Quantity Take Off For the Weekly & monthly site progress and for material procurement and as Cost control Engineer Fully responsible for monthly cost control report and control the project Budgets, through Project Controls system, and issue variance reports On Monthly basis to Head of department.

- Preparation and evaluations of various procurements and subcontract packages.
- Preparation of monthly valuation for the running project.
- Preparation of Monthly Valuation & Certification from consultant.
- Preparation of Monthly Cost Control Report with completed analysis.
- Preparation of Budget sheet with cost code for each and every Expenditures of the Project and Follow the cost control procedures and code of accounts.

- Preparation of analysis of each items and advice project manager of any deviations from budgets and recommend corrective actions.
- Preparation of monthly report and work order for subcontractors.

Pre-Contract Stage (Worked in Estimation Department)

- Work in tendering and estimation department for high rise residential & commercial buildings, groups of Villas, Infrastructure and other construction projects.
- Managing pre and post tender activity in tendering department.
- Prepare B.O.Q. by referring Architectural, Structure, Infrastructural and Utilities (Civil) Work Drawings and Specifications for the tender bid. (Such as design built projects)
- Prepare variations as per site condition, Engineer / Client requirement, changes in drawing and specification.
- Prepare reconciliation of quantities for additional works due to changes in design & scope of work & on site variation.
- Prepare value engineering as per Client/ Consultant requirements or advice by Estimator.
- Distributions of Quantity take-off tasks to Q.S team whom I am leading and prepare final compilation of actual quantities to Estimator.
- Based on my study of Tender documents namely BOQ, Drawing, and Instructions to Tendering, and Specifications Prepare Request for Clarifications from Clients/Consultant.
- Update Q.S work based on changes as per pre and post tender addendum/circulars etc.
- Preparing Bill of Quantities based on SMM 07 (System Management Mode).
- Preparing the Scope of works and responsibility matrix's and BOQ.
- Scope of works and incorporating within the tender offer and attend the Pre – Bid Meeting etc.
- Preparation and evaluations of various procurements and subcontract packages.
- Preparation of monthly valuation for the running project.
- Prepare, track and Issue Taking over Certificate, Defects Liability Certificate and Vendor Performance Evaluation.
- Drafting memo to various COMPANY Departments/Section on commercial related matters to project control section.
- Procurement related follow ups (Critical Procurement issues)

Organization: M/s. El Seif Engineering Contracting Co Ltd, Doha Qatar.
Tenure: Oct 2004 to January 2008
Designations: Quantity Surveyor
Project name: New Doha International Airport, PKG: 15, Airport Operations Facilities Doha State of Qatar. Estimated Value of (650 Million Qatar Riyals) & 2006 Doha Asian Game Village Hammed Medical City Doha Qatar and Estimated Value of (850 Million Qatar Riyals)

- Reporting to the Sr. Quantity Surveyor.
- Prepare the monthly Subcontractors Payment certificate.
- Prepare B.O.Q. by referring IFC Architectural and Structure Drawings.
- Quantified the Quantity as per Shop Drawing for Material's Order.
- Prepare the Quantity breakup support the for Client Variation submission.
- Prepare variations as per site condition, Engineer / Client requirement, changes in drawing and specification.
- Maintaining progress report and photograph as per requirement of the project.

Organization: M/s. Redco Pakistan Ltd, Islamabad Pakistan.
Tenure: March 2003 to January 2004.
Designations: Site Engineer & Quantity Surveyor (Site Office)
Project: Construction of National Police Academy Islamabad (Pakistan)

Organization: M/s. Guarantee Engineering Ltd. & M/s Dong Fong Electric Corporation China.
Tenure: 2002 February to March 2003.
Designations: Trainee Site Engineer & Assist Quantity Surveyor (Site Office)
Project: Construction of Textile Mill and Cement Plant & Ghazi - Barotha Hydropower

ACADEMIC EDUCATION:

- B-Tech Bachelor of Technology (Civil)
- Three Year Diploma of Civil Engineering from Rawalpindi Technical Collage Rawalpindi,

CERTIFICATION AND TRAININGS COURSE / ADDITIONAL SKILLS:

- Sound Contract Administration, Variations and Valuation of “varied work” under FIDIC condition of Contract Certification done from Dubai
- One Month Supervisor Training Course from Overseas Bechtel, Incorporated at New Doha International Airport Project Doha State of Qatar (Certificate Issued from Overseas Bechtel, Incorporated) OBI.
- MS Word, Office, MS-Access, Primavera Expedition, Primavera Planning 3.1 Version, time viewer and Plan swift.

PERSONAL INFORMATION:

- **Father Name** : Muhammad Afzal
- **Date of Birth** : 14th Dec1980
- **Sex** : Male
- **Marital Status** : Married
- **Nationality** : Pakistani
- **Religion** : Islam
- **Languages** : English, Urdu and Hindi.
- **Visa Status** : Employment
- **Passport No** : WH115523
- **Date of Expiry** : 09th Oct 2023
- **Place of Issue** : Pakistan