



A hardworking individual with an analytical approach to challenges, I am passionate about Conceptualizing innovative ideas and bringing them to reality. B.E (IT) degree equips me with the positive results-oriented approach required for successful project completion.



Work Experience

KYC Remediation Officer (ADIB Bank Abu Dhabi)

Worked as a KYC Remediation Officer in ADIB Bank Abu Dhabi For KYC Remediation Project, from 07 June 2017 to date.

Unit Manager (Summit Bank)

Worked as a Manager in Summit Bank Limited for Centralized Clearing, from Jan 2011 to 05 June 2017.
Inward /Outward Clearing.
Sameday Inward/Outward Clearing.
Intercity Inward/Outward Clearing.
Clearing Settlement All Branches.

Team Leader/Assistant Manager (Atlas Bank)

Worked as a Team leader in Atlas Bank Limited for Centralized Clearing & Payments Department, Enterprise Operation from 09 Jun 2008 to 31 Dec 2010.
Inward /Outward Clearing.
Sameday Inward/Outward Clearing.
Intercity Inward/Outward Clearing.
Clearing Settlement All Branches.
TDRs/ Special Rates

Process Manager (MCB Bank)

Worked as a Process Manager in MCB Bank Limited for Central Processing Division from May 2006 to Jun 2008.
Central Processing Division has achieved the landmark of Centralization of Inward Clearing, Account Maintenance, Account Opening, Back Office Call Centre, Inward Remittance activities of Symbolized branches of **Karachi and Lahore**.
Received the Account Opening Forms From all Branches. To reconcile all GL account of the centralized branches. To manage that all inward clearing is processed within time, and all return cheques handed over to NIFT on time. Manage for submission reconciliation of all accounts on time. To manage all respective Account opening forms processing in given TAT.
Approvals for Call Center back office processing forms. Received the Account Opening Forms From all Branches. Scrutinized the Account Opening Forms.

IPU Clearing Officer (Standard Chartered Bank)

Worked as a Clearing Officer in Standard Chartered Bank for Item Processing unit Clearing Department from May 2005 to May 2006.
To manage all inward / outward clearing received from NIFT. To manage that all inward clearing is processed within time, and all return cheques handed over to NIFT on time. To ensure that all outward cheques received from branches in time for outward submission to NIFT. To ensure correct reporting to USD/PKR clearing to treasury. To manage that all suspense accounts are NIL at day end.



Projects

Training Signature Analysis & Forgery Detection from BDI.
MCB Cheque Return System (CRS) automated the inward clearing cheque return.
MCB Account Maintenance System (AMS) automated the letter of Thanks.
Attended Master Training Program Symbols Deposit and BT Modules
T24 Temenos (Core banking System) used by Atlas Bank Limited.
ABII (Core Banking System) used by Atlas Bank Limited.
Hplus (Core Banking System) used by Summit Bank Limited.
Cheque Truncation through NIFT since 2007 (RTGS)



Education

Bachelor of Engineering in Information Technology
Hamdard University (1998-2003)

Higher Secondary Certificate
Govt National College (1997-1998)

Secondary School Certificate
Oxford High School (1995-1996)



Personal Information

Date of Birth: January 25, 1978
Father's name: Muhammad Ayub Qureshi
Citizenship Number 42201-7288377-1
Passport Number AF1133773



References

Muhammad Khurram Iqbal Bhatti
Team Leader (ADIB KYC Remediation Project)
Muhammad.khurram@adib.com
Phone: +971 50 5841627

Abdul Qadir
Unit Head (MCB Bank Centralized Clearing Unit)
qadir@mcb.com.pk
Phone: +92 321 9274600