

COVER LETTER

The below cover letter and attached resume for more detail of my experience, academic background and skills set obtained.

I would like to provide my teaching and managerial skills while creating a challenging, student-centered and fun learning environment for students and learners. I am having experience of working as a teacher, HoD-IT and IT support provider at different level in the education sector. I was delivering ICT core and advanced level courses to higher secondary and undergraduate students.

As a heads of department I do develop curricula that meet the needs of students as per the requirement of today's challenging technology environment.

I am having 7 years of teaching experience in UAE, Having higher secondary teaching certificate from **Ministry of Education (MOE), UAE.**

I do provide ICT workshops to teachers on various topics related to ICT integration in curriculum and suggest different assessment tools for better and quick results.

It is my goal to combine my range of experience with my ability to be a compassionate, enthusiastic, intelligent teacher who will make a positive contribution to your institution. I would welcome an interview for a faculty position and hope to hear from you at your earliest convenience.

Currently I am working with Dubai Modern Education School(DMES) and joined DMES back in 2014. Apart from this i am recently appeared for **IELTS exam and scored an overall 6.0 Band: 7 in speaking module and 6.5 in writing module.**

Education point of view : In fall 2016, I have successfully completed my Master in Computing with a CGPA 3.36 out of 4.0 from SZABIST, while I did my bachelor in 2003 with a CGPA 3.29 out of 4.0 from IQRA University.

Published Research Paper : Zafar Ali and Tariq Rahim Soomro (2018), "An Efficient Mining Based Approach Using PSO Selection Technique For Analysis and Detection of Obfuscated Malware", Journal of Information Assurance & Cyber security, Vol. 2018 (2018), Article ID 836339, DOI: 10.5171/2018.836339

Please drop me an email on zafar.neo786@gmail.com or reach me on 00971-56-4416181 to discuss more on the role mentioned.

Detailed resume is attached.

I look forward to hear from you.

Sincerely

Zafar Ali

zafar.no786@gmail.com



Zafar Ali

0564416181 | zafar.neo786@gmail.com | Ajman, UAE

15 years of total experience

Publication:

Zafar Ali and Tariq Rahim Soomro (2018), "An Efficient Mining Based Approach Using PSO Selection Technique For Analysis and Detection of Obfuscated Malware", Journal of Information Assurance & Cyber security, Vol. 2018 (2018), Article ID 836339, DOI: 10.5171/2018.836339

Jun 2014 – Present

IT Support/ICT Teacher

Dubai Modern Education School | United Arab Emirates

Industry	Education
	IT/Computer - Network/System/Database

Providing technical support to the management of school management system, managing and developing school website, conducting and provide technical support in external assessment (MAP, EPerl,CAT4), coordinates with external IT organizations for hardware / software, and carry out staff training for the use of technology.

- Developing & Revising IT Policy.
- BYOD culture
- Developing and planning for integration of ICT in the K-12 curriculum.
- Provide Support in school STEM projects.
- Addressing a core issues in the school which is efficiently "Managing ICT Resources".
- Provide Training on using SMART Board to new teachers and existing teachers.
- Provide support at any level for the support of teaching and learning in the school.
- Teaching robotics and web development to higher grades.

Mar 2012 –
Jun 2014

Lecturer / Program Coordinator

Al-Khair University AJK

Industry	Education
Specialization	Training & Development
Role	Instructor/Lecturer

Major Subjects includes

- Programming Languages
- Networking
- Databases
- Networking Programming in Java
- Web Development and Programming using PHP and Scripting languages
- Cloud Computing

As a Program Coordinator I had following responsibilities:

- Curriculum alignment.
- Academic planning.
- Management of campus timetable

Oct 2011 - Feb 2012
(4 months)

Computer Teacher The Educators School System

Industry	Education
Specialization	Training & Development
Role	ICT / Computer Teacher

- Preparing daily and weekly lesson plans
- Classroom teaching to the higher grades
- Supervising Students Computer Lab activities
- Curriculum Development as per the defined standards
- Organizing Classroom Activities
- Actively contributing departmental meetings and workshops
- Preparing Exam papers and checking of Answer sheets

Jul 2008 - Jun 2011
(2 years 11 months)

IT Manager Dubai First School, UAE

Industry	Education
Specialization	IT/Computer - Network/System/Database Admin
Role	IT Executive/MIS
Position Level	Manager

Administering, Managing and configuring the overall 2008 Domain Network where 200 clients were connected on LAN (wired and wireless), creating policies, assigning priorities, troubleshooting numerous network issues of Access Points, switches, router, network printers, Network Cameras. Administering back-end database for client by writing queries, creating views, taking regular backup etc. Managing CCTV cameras', DVRs', Network Nodes

Further Responsibilities includes

- Providing technical support, assistance and advice to computer users.
- Interpreting computer related problems and providing technical assistance for software, hardware, and systems.
- Installing, modifying, cleaning, and repairing computer hardware and software.
- Training computer users in using new computer software and hardware
- Overseeing the daily computer systems performance in the company and evaluating programs' productivity
- Gathering data to identify staff requirements and then using the information to interpret, identify and evaluate network and system requirements.
- Planning, coordinating and implementing network security protocols.
- Oversee application and database security and doing major architecture decision on server, application, Database and network setup.
- Conducting training workshops for Teachers and students for introducing any new technology.

Apr 2006 - Jun 2008
(2 years 2 months)

HOD-IT and Senior IT Teacher Dubai First School, Dubai UAE

Industry	Education
Specialization	Training & Development
Role	Training & Development
Position Level	Senior Executive

During this period I was teaching to the higher grades. The core teaching subjects were Adobe Photoshop CS3, Adobe Flash CS3, Adobe Dream viewer CS3, basic networking with hands on practical Lab work. As a Head of the Department I was responsible for bringing the ICT curriculum in-line with US standard, giving direction to teachers of the department and preparing yearly plans along with recording minutes of the meetings conducting during the Academic year.

Jul 2005 - Jan 2006
(6 months)

IT Executive
Hyundai Motors

Industry	Automobile / Automotive Ancillary / Vehicle
Specialization	IT/Computer - Network/System/Database Admin
Role	IT Executive/MIS
Position Level	Senior Executive

Managing, Administering the overall MIS function on day to day in term of Managing and administering database queries, supporting users on client machine, administering and managing network activities. Apart from this I was responsible for training users and staff on using new technologies or providing training on new custom based software.

Mar 2005 - Jul 2005
(4 months)

Computer Teacher
APS School and College

Industry	Education
Specialization	Training & Development
Role	Training & Development
Position Level	Junior Executive

Teaching Computer Science as a subject at secondary level. During this period I was responsible for planning Daily Lesson Plan, Preparing worksheets and Assessment, Evaluation of students' performance at different level (Quizzes, tests and observation etc.)

Aug 2004 -
Dec 2004
(4 months)

Field Officer
International Organization for Migration

Industry	Human Resources Management / Consulting
Specialization	Logistics/Supply Chain
Role	Supervisor/Team Lead
Position Level	Senior Executive

Worked as a Field Officer in Hajvairy Group of Companies (Support Provider to IOM (International Organization for Migration) in Largest OCRV (Out of country Registration and Voting of Afghanistan) Project.

Aug 2003 - Jun 2004
(10 months)

Senior Computer Teacher and Network Manager
Mardan Public College

Industry	Education
Specialization	Training & Development
Role	Training & Development
Position Level	Junior Executive

Teaching to Post Graduate and Diploma Student of Computer Science while administering and managing Network Infrastructure.

Education

2017

SZABIST University

Master's Degree in Computer Science | Pakistan

Major Software Engineering with courses in Info; Security
CGPA 3.39/4.00

2003

Iqra University

Bachelor Degree in Information Technology | Pakistan

Major Information Technology
CGPA 3.29/4.00

Skills

Advanced C++, Networking, , Security system Specialist, Network Security, Malware Analysis, Web Development, Web Security, Web CMS, PHP & SQL

Intermediate Cloud Computing, Java Programming

Languages

English, Urdu, Pushto

Additional Info

- ISO 9001 -2008 Quality Management System Certification
- Received certification of workshop on Brainstorming
- Received certification of workshop on effectively using "Smart Board" for learning purpose
- Conduct Teachers' Training workshop and seminars of new technology tools for enhancing learning processes.
- Contributing hand on experience and skill of website development and content management systems. Participated training modules from Microsoft on Cloud Computing, Hypervisor, VMware.
- Received training workshop of CWNA, CCNA , MCSE, CCNP.

About Me

Gender Male
Age 37
Telephone Number 056-4416181
Address Rumaila 2, , United Arab Emirates
Nationality Pakistan