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**Ali Khan**

Cell: +971-50-7257097

Email: ali.khanlhr@gmail.com

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| Over more than **14 years** of experience in insurance industry, with an assured level of competence, experience and responsibility for managing and providing service excellence. **Specialties:*** All Motor Personal & Commercial Underwriting & Claims
* Property insurance
* Workmen's Compensation / All Liability / Construction Project Insurance
* Operational Marketing
* Group Medical Underwriting
* Group Insurance Risk Management
* GIS Data entry & endorsements ,Quotation formulation
* Have sound knowledge of UAE Insurance market
* ACII, London Certificate Holder
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| **Professional EXPERIENCE** |
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| **Risk Analyst & Insurance Officer** | **Almoosa Investment Group LLC, Dubai** | **July 2017 till date**  |
| * Administration of Group Insurance Department
* Evaluating and assessing the risk and analyzing the present insurance coverage and recommend accordingly.
* Recommending for Insurance Coverage for New Risk area or new request for risk coverage.
* Coordinating and negotiating with Insurance companies and or Insurance brokers for Optimal risk coverage at best premium rates.
* Ensuring all risk is adequately covered under insurance
* Provide advice consultation on various levels for Insurance and Risk management related matters
* Reporting directly to Vice Chairman for Department related matters.
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| **Supervisor Underwriting Department** | **National General Insurance PSC, Al Qusais Branch, Dubai** | **November 2014 till June 2017** |
| * Issuing policies for Motor, Property, Engineering, CAR, Malpractice, Travel, and other lines of Non Life insurance.
* Preparing quotations for all classes of Non-life Insurance business
* Correspondence with Insurance Brokers & Direct clients for quotations and underwriting matters.
* Preparation of various reports relating to Underwriting as required by the Management.
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| * To Check the Premium Register and all reports Including Premium Collection and Out Standing report at the end of Every Month.
* Coordinating with all Marketing Staff and guiding them for client meetings.
* Assisting clients for claims processes and ensuring smooth transition
* Monitoring and Ensuring implementation of underwriting guidelines at all times.
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| **Manager Underwriting** | **Platinum Motor Vehicle Registration Services – Dubai – UAE.** | **May 2010 till October 2014** |
| * Supervision of underwriting department (Motor, Engineering & Miscellaneous etc.)
* Negotiations with various Insurance Brokers & Companies on terms.
* Correspondence with Insurance Brokers & Companies regarding underwriting matters.
* To manage insurance requirements for clients dealing with ADCO/GASCO/Takreer/Oil Field.
* Co ordination with corporate clients for running policies, Medical Addition/Deletions and other endorsements.
* Coordinating with all Marketing Staff for Back office support.
* Managing employee and organizational relationship.
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| **Sr. Underwriter** | **Noble Insurance Brokers & Consultants LLC – Dubai – UAE.** | **January 2009 to April 2010** |
| * Supervision of underwriting department for Sharjah Branch independently. (Motor, Marine, Fire, Medical etc.)
* Making & Finalizing policies at office on online portals provided by insurance companies.
* Preparation of various reports relating to Underwriting as required by the Management.
* Maintained Underwriting customer accounts and other records on computerized database.
* Maintaining General Ledger and Premium Register (On Computerized Ledger)
* To Check the Premium Register and all reports Including Premium Collection and Out Standing report at the end of Every Month.
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| **Sr. Assistant** **(Underwriting/ Motor Claims)** | **Atlas Insurance Limited** – **Pakistan** | **July 2005 to October 2008** |
| **Underwriter** | **EFU General Insurance Company Limited – Pakistan.** | **September 2004 to June 2005** |
| **QUALIFICATION** |
|  [ACII](http://www.linkedin.com/college/?eduSchool=CII+LONDON+ACII+%28In+session%29%2C+Insurance&trk=prof-edu-school-name)  Completed Certificate | **IF1** Insurance, legal and regulatory**IF2** General Insurance Business**IF3** Insurance underwriting process**IF4** Insurance claims handling process**IF8** Packaged Commercial | Charted Insurance Institute, London | 2014- in session |
| **B.Sc.** | Major in Mathematics and Economics | University of the Punjab, Lahore, Pakistan.  | 2003-04 |
| **I.C.S** | Math, Statistics and Computer Sciences | Institute of Business Laureates, Lahore, Pakistan | 2001-02 |
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| **achievement** |
| **“Best Employee of the Year 2009”** award in Noble Insurance Brokers & Consultants LLC, Dubai, UAE.  |
| **IT SKILLS** |
| * Can work in any type of windows based environment.
* Well versed with Microsoft applications
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| **PERSONAL ATTRIBUTES** |
| I am accustomed to a fast-paced environment where deadlines are a priority and handling multiple jobs simultaneously is a requirement. I enjoy a challenge and work hard to attain my goals. Constant communication with all levels of management has strengthened my interpersonal skills |
| **PERSONAL INFO** |
| **Date of Birth** | March 09, 1986 |
| **Passport No.**  | A2734894 |
| **Marital Status** | Married |
| **Language** | English, Urdu, Arabic(read, write, understand) |
| **Nationality**  | Pakistani |
| **Holding UAE’s Driving License** |