

Muhammad Saeed Mustafa

Leadership Development and Business Development Consultant.

I am Pakistan born Finnish national energetic young man. Engaging and Empowering individuals, Teams and Organizations to reach full potential through the Workplace. Leadership, customer relationship, employee training and performance improvement professional with over 15 years of experience in operations management, leadership development, organizational development and change management. Focused on strategic development that enhances organizational success and improves performance capabilities.



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01 April, 1983 📅

WORK EXPERIENCE

Duty Manager Scandic Hotels Group

06/2018 – 10/2018

Finland

Achievements/Tasks

- Working on Citrix, Hot Coba, CAVA, BAT, Account, Maraplan and new forecast system adopted by Scandic Hotels. I was working parallel to F&B Manager at Holiday Inn Helsinki Vantaa Airport since I started. Customer Service, Customer Relations Development, Services Decisions and Product decisions as working Acting Food & Beverage Manager.

Shift Manager HMSHost

04/2015 – 06/2018

Achievements/Tasks

- ADP Handling, Operations Management, Forecasting and Reporting, Shift Leader training's, Recruitment, Leading shift, Customer Services, Responsibility of stocking and production, Inventory, Warehouse management, Employees Training.

CERTIFICATES

International Human Resource Management
(12/2011 – 12/2012)

Aalto University Finland.

EDUCATION

Bachelor of Supply Chain Management Engineering

HAMK University of Applied Sciences

09/2008 – 06/2013

Finland

Courses

- Supply Chain Management, Leadership Management, ERP, Purchasing Management, Inventory Management.

SKILLS

SAP Microsoft Office ERP 5S system

ERP System Implementation in Organization.

Risk Management Leadership Team Development

System Adoption Production Management

Operation Management Good at Google

Recruitment 6 Sigma Knowledge

VOLUNTEER EXPERIENCE

Board Member FoLoop

12/2012 – 12/2014

NGO

Forssa, Finland

HONOR AWARDS

Rotary Youth Leadership Awards (08/2010 – 12/2011)

Rotary Club Finland

LANGUAGES

Urdu ● ● ● ● ●

English ● ● ● ● ●

Finnish ● ● ● ● ●

Punjabi ● ● ● ● ●

SUPPORTED CAUSES

Quick Learner Intercultural Stress Handler

INTERESTS

Sports