

Muhammad Tanveer

Cell: +971 50 782 4604, +971 56 2199 302, +92 333 842 1986

Email: Tanvir_92@hotmail.com, Muhammad.Tanveer30@gmail.com



Career Objectives

I look forward to working in a challenging managing position, which gives me the opportunity to improve my Skills and also give me the chance to grow as more professional. I love to work in a team environment where always a room for learning. I look forward to excelling in what I do and have a vertically upward movement in my career.

Profile Summary

- 10+ years' experience engaged with Microsoft and Cisco technologies in top-notch organizations
- Administrative skills in Microsoft Windows environment
- Administrative skills in Network Administration (Cisco: Routers, Switches, and firewall)
- Design, Implement, configure, maintain and manage the Servers and clients
- Administrative skills on 300+ Nodes over the Local Area Network (LAN)
- Experienced in Active Directory/DNS/DHCP/GPO/Users, Configuration / Administration
- Reliable in installation and evaluation of network and system software
- Ability to quickly adapt to a dynamic environment and new technology
- Energetic team worker, Performs well under pressure. Accountable for Network Resources
- Strong communication and people skills, both written and verbal

Experience

- **Presson Descon International (Pvt) Ltd.**
(EPC Oil & GAS UAE Business Area)



Duration: April 2012 – Present

Location: Abu Dhabi

Position: System Engineer (200+Users Office/Sites)

- Preparing the network infrastructure, Project plans, Business cases of Abu Dhabi office and Sites
- Ensure License software installation and mainlining record of the license
- Successfully migrate Print & Scan server from old to windows 2012 environment
- Successfully migrate DIPL-UAE.COM domain to DESCON.COM domain
- Installed & Configured & Monitor IBM Servers 3650 M3, Cisco 2950, 2960, 3560 switches
- Implemented Hyper-V & VM Ware technology in a production environment and successfully deployed virtualization
- Managing & maintain Active Directory, File Server, Print Server, Scan server, FTP Server, DNS, DHCP, User Management /Group Management
- Managing Symantec Endpoint Protection 12.1 & Symantec Backup Exec 12 Servers
- Deploy & Managing Lotus Domino Server 8.5 Administration for an email solution
- Deploy & Installed client of office365 and Microsoft outlook
- Prepared, Installed and Managing all Engineering Standalone & Network applications i.e. PDS, AutoCAD, Aspen HYSYS, Tekla Structures, Navisworks etc.
- Installed and Managing Polycom HDX 7200 Video conferencing equipment
- Installed and managing Panasonic TDA 200 telephone exchange

UAE PROJECTS:

- Habshan Acid Gas Flare Recovery (HAGFR PROJECT)
- Abu Dhabi Polymer Company Ltd. (BOROUGE)
- Abu Dhabi Company for Onshore Petroleum Operations Ltd. (ADCO SAHIL)
- Abu Dhabi Company for Onshore Petroleum Operations Ltd. (ADCO TIE-IN Package B)
- FERTIL - Bagging & Truck Loading Project

- **Descon Integrated Projects (Pvt) Ltd (DIPL)**
(Formerly JGC-Descon Engineering (Pvt) Ltd.)



Duration: 2010 – 2012

Location: Lahore (Pakistan)

Position: System Engineer-I

- Troubleshooting the network relevant issues i.e. cable laying, switches problems, AP problems etc
- Installation, Configuration of wireless terminals
- Prepared, Installed and Managing all Engineering & general applications i.e. PDS, AutoCAD, Aspen HYSYS, Tekla Structures, Navisworks etc
- To assist senior network & System administrator in IT related activities
- Lotus Notes Client Configuration, archiving and replication
- Hands-on Installation, configuration, maintenance, up-gradation, troubleshooting, management and Administration of different Networks and Internet sharing
- Installation and Implementation of Antivirus (Symantec Endpoint Protection)

- **JGC-Descon Engineering (Pvt.) Ltd.**



Duration: 2007 – 2010

Location: Lahore (Pakistan)

Position: Jr. System Engineer

- Installation and troubleshooting of engineering applications
- To ensure the smooth running of the user computer
- Assisted Senior Network Engineers in support of Network Equipment.
- Lotus Notes Client Configuration, archiving and replication
- Installation, configuration & troubleshooting of new hardware, software, printer, plotter etc.
- To provide application and helpdesk support for the staff
- Installation, Configuration of wireless terminals

- **Multilynx Information Technology & Services**



Duration: 2006 – 2007

Location: Lahore (Pakistan)

Position: Resident Engineer

- Provide system support to Mobilink employees
- Installation & Troubleshooting of operating systems such as MS Windows Server 2003, 2000, XP Professional, 2000
- Troubleshooting of e-mail client i.e. Microsoft Outlook, different Web-based applications
- Installation, Configuration of wireless terminals
- Installation, configuration of different software, diagnosed and resolved hardware problems
- Conducting training session for the new team members

- **Descon Engineering Lahore Manufacturing Works (LMW)**



Duration: 2005 – 2006

Location: Lahore (Pakistan)

Position: System Coordinator

- Installation & Troubleshooting of operating systems such as MS Windows Server 2003, 2000, XP Professional, 2000
- Managing the Swipe-Card systems which control the record of the Management Staff
- Managing the GDMS which controls the records of workers regarding their leaves, Salary etc

Academics

BS (CS) (Bachelor of Science in Computer Sciences)

(2000-2004)

ALLAMA IQBAL OPEN UNIVERSITY (ISLAMABAD) PAKISTAN

Major Courses: Computer Sciences, Data Communication, Network Essentials, Object Oriented Programming, and Software Engineering, Business Communication.

Certifications

- **MCTS** (Microsoft Certified Technology Specialist) in Windows Vista
- **MCTS** (Microsoft Certified Technology Specialist) in Windows Server 2008 Active Directory, Configuration



Trainings

- CCNP (Router, Switch)
- CCNA
- RHEL (Red Hat Enterprise Linux 5)
- MCSE 2003
- Computers & Internet Security
- IBM Blade Centre and SAN (DS 400)
- VM WARE ESXi 5.1
- H2s ADCO Approved Safety Training
- Time Management

Skills

- Team Management
- Team Building
- Data Centre Management
- Time Management

Personal

Father's Name	Muhammad Bashir
Date of Birth	30 March 1981
Passport #	BL7796953
Marital Status	Married
Nationality	Pakistani