

# MOHSIN MOHAMMAD

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## OBJECTIVE

Seeking a challenging position with a dynamic organization, where I can utilize my skills and knowledge efficiently, with an aim to contribute towards achievement of its objectives and an overall aim to enhance my professional skills.

## PROFESSIONAL PROFILE

Highly organized and detail oriented chartered certified accountant, offering expert accounting services. Ability to act as an intrinsic member of accounting teams providing financial reporting, analysis, general ledger reconciliation, auditing services as well as asset and cash management. Proficient in time sensitive situations and high pressure, fast-paced environments. Trustworthy with personal & sensitive information requiring confidentiality.

## SKILL PROFILE

- Financial Accounting and Reporting
- International Financial Reporting Standards
- Business Plans
- Risk Assessment & Internal Controls
- Business Valuations
- Financial Due Diligence
- Budgeting, Forecasting & Variance Analysis
- Financial & Business Analysis
- Financial Modelling
- Feasibility Studies
- Management Consultancy
- Financial Management

## COMPUTER SKILLS

- Advanced Microsoft Office skills (MS Word, Excel, PowerPoint, Visio and Publisher)
- ERP systems including Oracle, Autocount and SAP

## QUALIFICATIONS

<b>ACCA</b>	Association of Chartered Certified Accountants, UK
<b>BSc (Hons) Applied Accounting</b>	Oxford Brookes University, UK → <u>Final Thesis to be submitted.</u>
<b>ACCA</b>	Advance Diploma in Accounting & Business, UK
<b>A 'Level</b>	GCE Cambridge University, UK
<b>O 'Level</b>	GCE Cambridge University, UK

## EMPLOYMENT HISTORY

Position	Employer	Period
Finance Manager	Sarafiah Natural Resources SDN BHD	3 year & 6 months (May 2015 – Present)

**DESCRIPTION:** Responsible for managing accounts payable and accounts receivable, contract & pricing and stock valuation for export market. My role is to oversee on time settlements, and timely and accurate billings to clients. Besides, I ensure that pricing in RBD palm oil purchase and sales contracts are in line with Sarafiah Oil policy which involves working closely with marketing & purchase team in creation and maintenance of the contracts, transfer pricing and providing pricing to marketing department with fluctuation in market value, considering all the relevant factors. I ensure month end closing activities of stock valuation and margin segmentation are properly executed and that stocks are properly valued in accordance with IAS & IFRS. This also includes analyze financial results, investigate any inconsistencies and approve manual journals. Assisting the administration department to submit the GST in compliance with the Malaysian GST laws and regulations with a turnover of 0.51 billion Malaysian Ringgit annually, also controlling the payroll department submitting statutory reports to LHDN, including the monthly PCB of all the employees.

Actively connected to the corporate banks and financial institutions for operational purposes and as well as investment purposes. Taking part in mitigating the business risks and financial risk by hedging forex and commodity contracts in future and option pricing. Negotiating Prices with the suppliers in order to meet the sales price to control the price fluctuation and avoid adverse variances. Submitting reports to Central bank (Bank Negara) and corporate bank along with other regulatory compliances. Communicating accurate statements and information to the board and members. Cashflow analysis with planning and decision making, successfully

decreasing inventory days and receivable days along with increasing payable days enhancing the overall cashflow of the company by 25% as compared to historic values.

Assistant Manager Finance	Society for Sustainable Development	1 year & 4 months (Apr 2012 – July 2013)
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**DESCRIPTION:** Head of accounts team, supervising team of three. Responsible for maintaining all accounting records along with overseeing all the budgets and financial statements, assisting the firm to cover all financing needs and implementation of controls to assess the progress of projects. The role is to oversee on timely settlements of all the obligations, and timely and accurate billings to clients.

To ensure all legal and regulatory compliances have been satisfied in accordance with the local laws and regulation as well as the federal laws. Approving all costs to monitor the controls and comparing weekly and monthly costs to the budget in order to run the management of projects smoothly as per firm's policy.

Sales & Marketing Officer	Shenztech (PVT) LTD	6 months (Aug 2011 - Jan 2012)
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**DESCRIPTION:** Working as a part of sales and marketing team in a UK based company providing services and e-commerce sales through different mediums to the world at large. Providing pricing to multiple customer based on their needs for the services. Costing and target pricing for goods and services for e-commerce. Submission of UK VAT quarterly report to the HMRC. Budgeting and forecasting on quarterly basis and recording sales on daily basis. The company with a turnover of 15 million sterling pounds.

Negotiating with customers along with providing support to the customers. Weekly attending joint meeting to discuss the operations and consulting other departments and communicate all the internal and external issues.

Accountant	The Frontier Post (PVT) LTD	7 months (Feb 2011 - Aug 2011)
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**DESCRIPTION:** Prepared company account and tax returns for audit and regulatory purpose. Coordinated monthly payroll function for 20+ employees. Liaised with bankers, insurers and solicitors regarding financial transactions. Reported on variances in quarterly costing reports. Prepared annual company accounts and reports. Reduced credit period from 45 days to 30 days. Monitored and recorded company expenses and revenues. Controlling the petty cash on monthly basis along with cash and bank reconciliation.

Accountant	Khan Matches (PVT) LTD	5 months (Sep 2010 - Jan 2011)
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**DESCRIPTION:** Maintaining all the general, sales and purchase ledgers, recording all the transactions on daily basis and providing with a closing balances to the management. Providing assistance to internal audit department and implementing on all company policies and controls. Handling bank transaction with authorization from the management. In continuous communication with the purchase department to control the costs and purchases in accordance with company policies and with production department to control the stock in and out along with value of the stock. Absorbing all the normal and abnormal losses during the production processes on weekly basis to reflect the effectiveness and efficiency of the workers.

## TRAINING AND PROFESSIONAL DEVELOPMENT

- FOREX & TREASURY TRAINING (BOURSE GAME) CITIBANK MALAYSIA.
- Workshop on IFRS / IAS and recent updates
- Training on advanced features of Microsoft Excel
- SAP front-end knowledge of AP, AR, AA, FM, FI and MM

## LANGUAGES

- ENGLISH
- URDU
- PERSIAN
- PUSHTO
- DARI
- GERMAN (BASIC)

→ References will be furnished upon request