

CURRICULUM VITAE

ANWAR SHAHZAD

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Career Objective:

To be able to impart my skills and enrich my abilities and knowledge in the Engineering field according to my qualifications and experience

Personnel Details:

Name:	Anwar Shahzad
Father's Name:	Sultan Mohammad (Late)
Date of birth:	10/08/1989
Gender:	Male
Languages:	English, Urdu, Arabic, Hindko and Pashto
Marital Status:	Married
Nationality:	Pakistani
Visa Type:	Employment Visa (Transferable)
Address:	Airport Road, Near WTC Abu Dhabi UAE

Driving License:

UAE Valid Driving License
Pakistan Valid Driving License

Professional Experience:

28-09-2015 to Till: **Civil Engineer** in MAPCO Specialized Contracting & Décor
Khalidiya Abu Dhabi UAE

Responsibilities:

- Site Engineer
- Estimation & Preparation of BOQs,
- Preparation of Proposed and as built Layouts
- Online Tendering / Preparation of Tender Documents
- Planning & Execution the works as per the project requirement within the required time
- Progress Reports of Running Projects,
- Preparation of Method of Statements and Project Delivery Schedule with MS Bar Chart
- Company Registrations and Prequalification

All Types of Online Portals E-Registration, E-Tendering, and E-Invoicing with Govt. Semi Govt. and Private Sectors
HSE, Preparation of Risk Assessments according to the SOW
Collection of Data from Site Visit and Conversion into BOQs
Procurement of Sub Contractors, Materials and Equipment's
Collection of Samples from Suppliers and Pricing of All items as per BOQ's

02-02-2010 to 15-04-2012: Sub Engineer with M/S MUNIR & Co. Abbottabad Pakistan

Responsibilities: Sub Engineer
Estimation & Preparation of BOQs
Planning & Execution the works for Residential and Commercial buildings
Procurement of Materials execution of projects as per the Layouts
Clearance of Subcontractors and Suppliers Bills and Certificates

28-02-2009 to 14-09-2009: Sub Engineer in FRONTIER MEDICAL COLLEGE. Abbottabad Pakistan

Responsibilities: Sub Engineer
Planning & Execution the works for the Project of New Girls Hostel buildings
Procurement of Materials execution of projects as per the
Coordination with Consultant and FMC Top Management
Clearance of Subcontractors and Suppliers Bills and Certificates

10-04-2008 to 25-01-2009: Site Inspector with AGES BAK CONSULTANTS Peshawar. Pakistan

Responsibilities: Site Inspector
Coordination with Japanese Bank International Cooperation and Contractors
Supervision & Inspection of Running works as per the quality and standards given by the JBIC
Clearance of Bills as per actual works done
Progress reports submission to JBIC

08-02-2008 to 05-04-2008: Surveyor with (UNDP) United Nation Development Program. Abbottabad and Mansehra Pakistan

Responsibilities: Surveyor
Risk Assessment field survey under earthquake vulnerability reduction and preparedness program in Muzafarabad and Mansehra Municipalities
With the collaboration of UNDP

Qualification Details:

B-TECH (Honors) 4 Years:
(Civil Technology) Bachelor of Technology in Civil Eng.
From, (SUIT) Sarhad University of Science & Information
Technology KPK PESHAWAR PAKISTAN

DAE: (Civil)
3 Years Program Diploma of Associate Engineer
From, Government College of Technology Abbottabad KPK Board
of Technical Education Peshawar

Higher Secondary School: From, Islamia Modern Public School & College Abbottabad KPK
Board of Intermediate & Secondary education Abbottabad KPK
PAKISTAN

Advanced Technical Skills:

AutoCAD 2D/3D
Online Use of All types of PORTALS/SAP/IBM etc.
Online Tendering, Invoicing, Registration & Prequalification
MS Office, MS Project, MS Excel
Photoshop, Coral Draw

HSE (Health & Safety Environment):

IOSH/MS
Managing Safely Certified from Institution of Occupational Safety
& Health UK Based

Personal Characteristics:

Excellent communication skills
Great Team Worker, able to live and work in remote areas
Efficient in use of time and resources
Excellent administration skills
Quick to acquire new skills
Dedicated and hardworking
Work comfortably in team environment and with team spirit

Personal Interests:

Drawing new things, Reading, Travelling and Web Searching

Declaration

I hereby declare that all the details furnished above are true and
correct to the best of my knowledge and belief.

Anwar Shahzad