

Waqar Hasan, CMCA, AMS

Owners' Association & Facilities Management Professional

waqar@itihad.co.ae

+971 55 3686643



Summary

An eager learner, with degree in business administration, 8+ years experience in Facilities Management, Owners' Associations, Accounts, Finance, and Safety Management.

Experience

General Manager at Itihad Community Management

October 2010 - Present (7+ years)

- Developed, executed, and evaluated systems and processes to ensure safe and efficient operations of properties under portfolio.
- Responsible for regulatory compliance, maintenance of books of accounts, budgeting, financial management, timely independent audits, and monthly reports.
- Oversee procurement, setting scope of services, service level agreements, KPIs.
- Oversee preparation and execution of Annual Maintenance and Operations Plans

Manager Facilities at Fortune Investment Group

October 2009 - October 2010 (1 year)

- Responsible for Facilities and Owners' Association management of finished properties.
- Also managed Titles Registration and transfers at Dubai Land Department, Liaising with the Survey Section for registration of Unit Plans and related compliance issues.

Intern at Chevron

May 2005 - July 2005 (2 months Summer Internship)

- Worked as an intern at the IT department. Was responsible for conducting training workshops on the new customized operating system for the employees

Education & Credentials

Institute of Business Administration Bachelor's Degree, Business Administration 2004 – 2010

Pursuing LLB (Hons) at University of Essex Online

Judge at 2017 Gulf Real Estate Awards

Certified Manager of Community Association (CMCA®) administered by Community Association Managers International Certification Board

Association Management Specialist (AMS) by Community Associations Institute

Courses from Community Associations Institute: M-100, M-201, M-203, M-204, M-205

Courses from Dubai Real Estate Institute: Introduction to OA Management, Owners Association Continuous Development Program

Publication: Outbreaks: Nuts & Bolts, Common Ground November/December 2015

Blog: <https://www.itihad.co.ae/developer-oa-board-member-resources/>