

# Hafiz Muhammad Jawad

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## Objective

To develop a career as an engineer who will bring effective contribution and provide benefits to the organization by utilizing strong theoretical knowledge combined with technical skills.

## Professional Experience

**Position:** Electrical Engineer (May 2017 to Till Date)

**Organization:** Velosi Certifications & Asset Integrity Services, Abu Dhabi

### PROJECTS IN PROGRESS:

**Client Name:** STAR Refinery

**Project Title:** Maintenance Master Data Collection Consultancy Services

**Role:** Electrical Engineer

#### **Description:**

Responsible to prepare and supervise the development of maintenance master data templates for Star refinery related to electrical equipment.

#### **Key Responsibilities:**

- Preparation of Asset Register from P& ID's, SLD's and Layouts
- Development of Equipment Hierarchy (Parent & child relationship)
- Data Cleansing and enriching for equipment and spare parts
- Prepare the SAP Templates:
  - Equipment Master Data template
  - Equipment task list Master template
  - Maintenance Strategy Master Data template
  - Maintenance Plan Master data template
  - Cleansing of Spares
  - Equipment BOM & spare parts Data template

### PROJECTS HANDLED:

**Client Name:** QCON/ Dolphin Energy Limited (DEL)

**Project Title:** CMMS for IWMP project

**Role:** Electrical Engineer

#### **Description:**

Responsible for development of equipment hierarchy for IWMP project related electrical equipment

#### **Key Responsibilities:**

- Preparation of Asset Register with respected P&IDs & SLD's and layouts.
- Development of SAP templates
  - Master Tag List
  - Functional Location
  - PM Task list

**Position:** **Jr. Electrical Engineer** (April 2016 to March 2017)

**Organization:** **Barqaab Consulting Services (Pvt.) Ltd, Multan**

**Description:**

1 year working experience with *Barqaab Consulting Services* as a Junior Electrical Engineer and responsible for mentioned below different tasks.

**Key Responsibilities:**

- Carry out any work as required by the company.
- Evaluates electrical systems, products, components, and applications by designing and conducting research programs.
- Prepares product reports by collecting, analyzing, and summarizing information and trends.
- Solve electrical problems that may arise in any appliance or premises.
- To cultivate and maintain a professional image at all times.

**Position:** **Marketing Officer** (Oct 2010 to Dec 2011)

**Organization:** **Gateway to Education Future (Pvt.) Ltd, Multan**

**Description:**

15 months work Experience in *Gateway to Education Future (Pvt.) Ltd., Multan* as a Marketing Officer.

**Key Responsibilities:**

- Developing lead generation plans with targets, measures, and objectives
- Executing and analyzing results of advertisement and marketing campaigns.
- Supervising the production or implementation of marketing materials.
- Working with customers in developing case studies, references, and testimonial.

## **Qualification**

- COMSATS Institute of Information Technology, Abbottabad. (2012-2016)  
**BS in Electrical (Electronics) Engineering**
- Rise College of Science, Multan. (2008- 2010)  
**FSc (Pre-Engineering)**
- Lasani Public Secondary School, Multan. (2006-2008)  
**Matriculation (Science)**

## **Core Knowledge and Functional Skill Areas**

**Computer Skills**

- Excellent ability to work on Microsoft Office (Excel, word, Power Point, Visio and outlook).
- MS Visio. (A good work experience in drawing PFD's, P&ID's and SLD's)
- Ensure the effective use and understanding of the computerized maintenance management system CMMS & ERP (SAP)
- Good Command on HTML and Adobe Photoshop.
- Good Interpersonal, Communication, Management and Presentation Skills.
- Capable of speaking, reading and writing both in English and Urdu.
- Confident, Disciplined and Punctual.

## **Memberships**

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- Electrical/55050, Pakistan Engineering Council (PEC)
- Member of IEEE student branch COMSATS Abbottabad.
- Member of Society of Engineers (SOE), UAE

## **PERSONAL INTERESTS**

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Coins Collecting | Reading Books | Travelling | Net Surfing | Problem Solving

## **PERSONAL INFORMATION**

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Date of Birth: Feb 20, 1990  
Nationality: Pakistani  
Skype ID: HMJawwad

## **REFERENCE**

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Will be provided on request.