

# MUZZ BHATTI

Senior Consultant at M1 Tax Accountants Pty Ltd

muzztaxservices@hotmail.com

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## Summary

Certified Practising Accountant with 15 years of accounting, tax, Finance & business experience. Consults individual & business (SMEs) clients for all sizes all industries including those having complex multi-tiered structures.

Muzz is passionate about helping his clients & his people in achieving their financial success. Muzz is an experienced corporate & public accountant, his core consulting services:-

- \* Tax planning & optimization
- \* Home Loans , personal loans, Car loans , Equipment finance & insurances
- \* State & Federal tax preparation service ( INCOME TAX / GST / FBT / CGT/ PAYROLL TAX )
- \* Business registrations, structures & planning
- \* Bookkeeping & Financial Analysis
- \* Audit
- \* Corporate secretarial
- \* Employment advice
- \* Training and mentoring

Currently working as...

Senior Consultant @ M1 Tax Accountants Pty Ltd

CFO-Multiple Small to Medium Entities

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## Experience

Senior Consultant

August 2017 - Present

Muzz founded M1Tax on over 15 years of public practice and corporate accounting experience. During his career he had an opportunity of working as financial controller for multiple companies including not for profit with turnover ranging between half a million to 30 million dollars. Working in financial accounting provided him with great analytical experience to add to his tax background. Due to his speciality in Tax and small business accounting he can help entrepreneurs to run their business more profitability with less headaches. By combining power of cloud and paperless

systems M1TAX is nearly 100% cloud based & paperless firm. This has allowed moving of accounting from dark ages into the future. We use visual & interactive approach during our client meetings so you can understand your finances better. One of his other specialty is writing loans i.e. Commercial & Residential Property Loans, Car loans & Equipment finance etc. A big mistake many small business owners make in attempting to grow their business is applying for a loan with insufficient preparation resulting their finance rejected. Muzz can become your savvier under these situations by preparing comprehensive loan proposals. These include the documentation needed for these applications such as business plan, business credit report, income tax returns and financial and bank statements. Predominately M1tax business is built on referrals, Happy clients keep returning year on year with 99% customer satisfaction, we listen our clients and tend to improve on the feedback we receive. you will experience friendly & professional service regardless of who you are whether big or small we will treat you the same

### **Principal Consultant @ Muzz Tax & Accounting Services**

**February 2010 - Present**

Accounting, Taxation, Payroll & Management Services

Home Loans , Equipment finance, Car finance & Insurances

Advice on setting up various Business structures

Helping clients with ASIC related tasks (form484/minutes of meeting/corporation act)

Preparation of BAS/IAS, Fringe Benefits & Income Tax Returns for entities including companies, Trusts, Partnerships & Individuals.

Audit Service

Preparation and lodgment of returns in a timely and professional manner

Helping clients with ATO related queries such as lodgments, remissions, extensions, private rulings & dispute resolutions

Training of SME's in financial reporting, cash flow management, risk mitigation, business strategic planning, KPI's, Variance, break even analysis and other business performance reviews.

MYOB / QuickBooks / Reckon Elite software Training

IT Networking Services including setting up new server with multiple workstations

Troubleshooting services / Network printers /Exchange Emails

### **Financial Controller @ HWD Group**

**April 2015 - October 2017 (2 years 7 months)**

Responsible for resolving accounts related queries

Supervision & mentoring of junior accounting staff

Accounting information as required for external accountant of CFM group of companies

Coordinate with branch & other managers to provide feedback on their performance, identify underperforming areas with suggestions to improve productivity and performance

Customers/Suppliers account applications, payments, reconciliation & debt management

Fortnightly & Monthly all sales/closed invoices reports for operations & branch managers

Check and approval of fortnightly payroll, commission claims, superannuation, payroll reconciliation & end of FY group certificates  
Monthly State Revenue Office payroll tax returns for group of companies  
ASIC annual company renewal / annual solvency resolution / ASIC changes  
Preparation and lodgement of monthly IAS / QTRLY BAS to ATO using online portal  
Budgeting & Cash flow  
Profit & Loss / Balance Sheet  
KPIs regular performance reviews

### **Financial Controller at CPC Australia**

**January 2008 - March 2015 (7 years 3 months)**

Commercial construction/Precast concrete walls manufacturing industry  
Accounts Receivable (Invoicing, collection\$\$, credit management & Customers Account Reconciliation)  
Accounts Payable (Bills/PO management, Data entry , Suppliers payments & Reconciliation)  
Processing of PAYROLL of 50+ EBA (union) employees  
Budgets / Cash flows/ Forecasts / Progress claims / Retentions/Bank Guarantees  
Fixed assets management including leases / equipment finance / company vehicles / insurances  
Job costing/Break Even Analysis  
End of month, mid Yearly and Yearly Financial reporting (P&L, Balance Sheet, General Ledger & Trial Balance etc.)  
Statutory Compliance (Australian taxation office / ASIC/State Revenue Office )  
Projects management  
IT Networking / Microsoft SBS database management  
Company Website Management  
Marketing (Google / Sensis/Construction Journals/Magazines)  
General business/Admin duties

### **Practice Consultant @ P & M Accountants**

**November 2006 - December 2007 (1 year 2 months)**

Client interviews  
Review of client's financials  
Preparation and lodgement of BAS, Fringe Benefits & Tax returns for companies, partnerships, Trusts & Individuals.  
Responsibility to maintain quality control to fulfil client's needs to achieve best service in a timely and professional manner.  
Responsibility to increase existing clientele through sales and marketing techniques  
Responsible to Audit various enterprises in sectors such as Building & Construction, Retail, IT, Transport and Logistics & Not for profit organizations.

Resolved ATO related queries re; client dispute resolutions, private rulings, remissions, extensions & electronic lodgement.

Strategic business planning and training of SME's in budgeting, cash flow management, financial reporting, credit control, internal control, break even analysis & performance reviews

### **TAX CONSULTANT at H&R Block**

July 2005 - October 2006 (1 year 4 months)

Client interviews and follow ups

Preparation of spreadsheets for capital allowances / depreciation schedules

Rental properties

Shares & capital gains tax

Preparation and lodgement of tax returns

Other Administration duties

### **Accounting & Finance Tutor**

2000 - 2004 (5 years)

Taught in various subjects of accounting and finance to students from O&A level to B.com.

Tutoring services were provided in a small class room environment and one on one in the privacy of their homes.

Created documents to better assist students.

Utilized resources such as computer programs & books to assist students in learning, studying and problem solving.

Analysed and maintained records of student's progress to teach to individual needs

Major subjects where tutoring service was provided ; Accounting foundations, Business Statistics and Mathematics, Economics, Business Communication and report writing, Auditing, Business and Tax Law, Cost accounting & Advance accounting.

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## **Education**

CPA Australia

Certified Practising Accountant (CPA), 2008 - 2012

Central Queensland University

Master in Accounting, 2005 - 2006

University of the Punjab, Lahore

Master in Economics, 2002 - 2003

University of the Punjab, Lahore

Bachelor of Commerce (BCom), 1999 - 2000

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[Contact MUZZ on LinkedIn](#)